



Brentwood Gymnastics Club

HANDBOOK 2021

Brentwood Gymnastics Club (BGC), the Club, is committed to the care and wellbeing of our gymnasts, staff and families. The Club is affiliated with Victorian Gymnastics Association (VGA) and therefore with Gymnastics Australia (GA) also.

The sport of gymnastics is entering a new era and we are 100% behind ensuring that child wellbeing and safety is at the centre of everything we do.

BGC has adopted and implemented the Gymnastics Australia [Child Safe Policy](#), to ensure the highest standards are achieved in respect to the protection and safety of all participants. We have our own customised version.

BGC employs coaches who work under the direction of our Head Coach as well as having a volunteer committee member in the role of Member Protection Officer, to support our members in this essential area.

All BGC coaches are accredited with Victorian Gymnastics Association (VGA) and are required to adhere to the Gymnastics Australia [Child Safe Behaviour Guide](#).

If, at any time, an individual feels these codes of behaviour have not been upheld, please raise the matter with our Head Coach or a Committee member.

The Brentwood Gymnastics Club's Policies establish the guidelines that outline the Club's plan for tackling an issue. Our Policies communicate the connection between the Club's vision and values and its day-to-day operations.

Our procedures provide the action plans for carrying out a policy. They guide staff, Committee and parents in day-to-day operational matters and demonstrate to our members how the Club deals with situations when they arise.

Having policies and procedures gives both our employees and our Club members, the gymnast and their parents, a well-rounded view of the Club and the type of culture that the Club is striving for, the behaviour expected of them and how to achieve it.

These Policies are documented in this handbook for your quick reference. Each document is hyperlinked so just click on the document name to launch the policy document *{some documents are incomplete and will not have the hyperlink operate}*.

Brentwood Gymnastics Club COVID-19

- [BGC COVID Policy](#)

Brentwood Gymnastics Club Governance

- [Our Mission Statement](#)
- Strategic Plan
- [Brentwood Community Youth Club Inc Rules of Association](#)
- [BGC Governance & Management Policy](#)
- [BGC Management Code of Ethics & Conflict of Interests](#)
- [BGC Coaches' Code of Ethics & Conduct](#)



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Brentwood Gymnastics Club Children Services Policies:

- [BGC Gymnasts' Code of Conduct](#)
- [BGC Member Protection Policy](#)
- [BGC Child Safety](#)
- [BGC Fair Play Code](#)
- [BGC Bullying & Harassment](#)
- [BGC Concussion Policy](#)
- [BGC Injury Procedures](#)
- [BGC Rules of the Gym](#)
- [BGC Dress Code](#)
- [BGC Mobile Phones](#)
- [BGC Media Consent](#)
- [BGC Pick-up & Drop-off Policy](#)
- [BGC Toileting Policy](#)

Brentwood Gymnastics Club Operational Policies & Documents:

- [BGC Privacy](#)
- [BGC Enrolment & Fees Policies](#)
 - [BGC Enrolment Form](#)
 - [BGC Fees Policy](#)
 - [BGC Gymnastics Class Assessment Form](#)
- [BGC Communications](#)
- [BGC Medications & Medical Conditions](#)
- [BGC Grievances, Complaints & Compliments](#)
- [BGC Disciplinary Procedures](#)
- BGC Incident Reporting
 - [BGC Complaint Form](#)
 - [BGC Incident & Accident Form](#)
 - [BGC Child Abuse Reporting Form](#)
- [BGC OH&S – Equipment Handling & Setup, Heat & Hydration](#)
- [BGC Social Media](#)

Gymnastics Australia & Gymnastics Victoria Policies:

- [GA Child Safe Policy](#)
- [GA Member Protection Policy](#)
- [GV Child Safe Policy & Codes of Behaviour](#)
 - Spectators
 - Parents & Guardians



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- Administrators
- Participants
- Coaches
- Everyone

Our codes of conduct, policies and wellbeing strategies are continually being reviewed to ensure they are of the highest possible standard.

Brentwood Gymnastics Club is committed to protecting your privacy. We will collect, use, disclose and hold personal information protected to a standard that is consistent with the Privacy Act 1988 (Cth) and the Australian Privacy Principles (APP).

Brentwood Gymnastics Club is also committed to promoting and protecting the interests and safety of children and has zero tolerance for child abuse.

Child Safe Statement

BGC is committed to promoting and protecting the interests and safety of children. BGC has a zero tolerance for child abuse.

It is the responsibility of all staff to personally uphold BGC's child protection policies and actively promote a strong culture of child safety to achieve best practice including compliance with all GV, GA, State and National requirements.